

Friends' School Saffron Walden.

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## CHARITY RECORDS

D/Q 49

Records of the Friends' School, Saffron Walden, comprising administrative, financial, admissions, academic and other records, 1701-1955. The catalogue marks which were originally allocated to these records by the school have been incorporated in the attached catalogue.

The Friends' School was first established in Clerkenwell in 1702, moving to Islington in 1788, on to Croydon in 1825 and, finally, to Saffron Walden in 1879.

For printed histories of the school read :

Unbroken Community : The Story of the Friends' School, Saffron Walden, 1702-1952 by David W. Bolam, 1952 (D/Q 49/I3/a5);  
Saffron Walden School : 'A Sketch of Two Hundred Years' a bicentenary publication written by JBC, c.1902 (D/Q 49/I3/a4);  
Friends' School : A hundred years at Saffron Walden, 1879-1979 by John C. Woods, 1979 (D/Q 49/I3/a6).

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## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

A note on Quaker dating

Quakers referred to the months of the year by number, for example first month was March, second month April and so on to twelfth month February.

At the time when the Friends' School was founded, and like the rest of the country, they recognised the official year as beginning on the 25th day of what was called March. Thus, what today would be 20 February 1720 was to them 20th of the twelfth month 1719. In the records dual dating by old and new style years, as 1719/20, was normally used only for dates between 1 and 24 of the first month [March] where confusion was particularly liable. This system had the advantage that the numbers of the months seven to ten corresponded to the numbers in the Roman names, September and December.

The Quakers observed the reform of the calendar of 1752; but for them this meant a change in the names of the months, as well as in the beginning of the years. 10th month 1751 [December] was followed by first month 1752 [January]. Henceforth months were numbered as in the modern practice for abbreviation 20 3 1752 being 20 third month 1752, or 20 March 1752 to non-Quakers.

In the present catalogue the years pre-1752 dates are shown in dual form where the original uses old style. Months have been shown in the following form 4[6]th (meaning June) with the version used in the record first, and the later equivalent in brackets.

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
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<u>D/Q 49/A</u>	<u>Administration</u>		
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The Committee responsible for the management of the school was known as the School Committee until 1968 when it became the Board of Governors.

The minutes of this committee are in two forms : the rough minutes made during the meetings and the best minutes, ie the fair copies of the wording finally accepted by the committee.

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A1/a1-31</u>	<u>Best minutes of the School Committee</u>		
	Volumes 16-26 titled 'Minute Book and Journal'		
D/Q 49/A1/a1	4 [6]th month 1701 to 3 [5th] month 1708; inc. list of workhouse inmates, their employment, ages and allowances, 1701. Partially indexed	1 vol.	1701-1708
D/Q 49/A1/a2	4 [6]th month 1708 to 11 [1]th month 1714 [1715]. Partially indexed	1 vol.	1708-1714 [1715]
D/Q 49/A1/a3	12 [2]th month 1714 to 12 [2] month 1724 [1725]. Partially indexed	1 vol.	1714-1724 [1725]
D/Q 49/A1/a4	1 [3]st month 1725 [1726] to 6 [8]th month 1736. Partially indexed	1 vol.	1725 [1726] - 1736
D/Q 49/A1/a5	7 [9]th month 1736 to 7 [9]th month 1745	1 vol.	1736-1745
D/Q 49/A1/a6	8 [10]th month 1745 to 2 [2]nd month 1757. Indexed. See note on Quaker dating	1 vol.	1745-1757
D/Q 49/A1/a7	3rd month 1757 to 8th month 1765. Partially indexed	1 vol.	1757-1765
D/Q 49/A1/a8	9th month 1765 to 8th month 1771	1 vol.	1765-1771
D/Q 49/A1/a9	9th month 1771 to 2nd month 1779. Partially indexed	1 vol.	1771-1779
D/Q 49/A1/a10	3rd month 1779 to 3rd month 1785.	1 vol.	1779-1785

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A1/a1-31</u>	<u>Best minutes of the School Committee, contd.</u>		
D/Q 49/A1/a11	10th month 1785 to 9th month 1792. Indexed.	1 vol.	1785-1792
D/Q 49/A1/a12	10th month 1792 to 6th month 1800. Indexed.	1 vol.	1792-1800
D/Q 49/A1/a13	7th month 1800 to 3rd month 1807. Indexed.	1 vol.	1800-1807
D/Q 49/A1/a14	4th month 1807 to 9th month 1816. Indexed.	1 vol.	1807-1816
D/Q 49/A1/a15	10th month 1816 to 11th month 1825. Separate index.	1 vol.	1816-1825
D/Q 49/A1/a16	11th month 1825 to 12th month 1830, includes sundry accounts. Indexed.	1 vol.	1825-1830
D/Q 49/A1/a17	1st month 1831 to 9th month 1836. Indexed. Post mortem report by surgeon on school- girl, loose.	1 vol.	1831-1836
D/Q 49/A1/a18	10th month 1836 to 6th month 1841, inc. sundry accounts. Indexed.	1 vol.	1836-1841
D/Q 49/A1/a19	8th month 1841 to 5th month 1846, inc. sundry accounts. Indexed.	1 vol.	1841-1846
D/Q 49/A1/a20	6th month 1846 to 12th month 1850, inc. sundry accounts. Indexed.	1 vol.	1846-1850
D/Q 49/A1/a21	1st month 1851 to 3rd month 1856, inc. sundry accounts. Indexed.	1 vol.	1851-1856
D/Q 49/A1/a22	3rd month 1856 to 10th month 1861, inc. sundry accounts. Indexed.	1 vol.	1856-1861

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Reference	Description	No.	Date
<u>D/Q 49/A1/a1-31</u>	<u>Best minutes of the School Committee, contd.</u>		
D/Q 49/A1/a23	11th month 1861 to 5th month 1865, inc. sundry accounts. Indexed.	1 vol.	1861-1865
D/Q 49/A1/a24	5th month 1865 to 6th month 1871, inc. sundry accounts. Indexed.	1 vol.	1865-1871
D/Q 49/A1/a25	8th month 1871 to 9th month 1876, inc. sundry accounts. Indexed.	1 vol.	1871-1876
D/Q 49/A1/a26	10th month 1876 to 6th month 1883, inc. sundry accounts. Indexed.	1 vol.	1876-1883
D/Q 49/A1/a27	8th month 1883 to 5th month 1893, inc. sundry accounts. Indexed.	1 vol.	1883-1893
D/Q 49/A1/a28	6th month 1893 to 12th month 1902, inc. sundry accounts. Indexed.	1 vol.	1893-1902
D/Q 49/A1/a29	1st month 1903 to 5th month 1912, inc. sundry accounts. Indexed.	1 vol.	1903-1912
D/Q 49/A1/a30	6th month 1912 to 5th month 1923, inc. sundry accounts. Indexed.	1 vol.	1912-1923
D/Q 49/A1/a31	6th month 1923 to 2nd month 1934, inc. sundry accounts. Indexed.	1 vol.	1923-1934

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A1/b1-25</u>	<u>Rough minutes of the School Committee</u>  For minutes before 1721 and those missing between 1769-1787 and 1795-1808 see best minutes.		
D/Q 49/A1/b1	4 [6]th month 1721 to 6 [8]th month 1731	1 vol.	1721-1731
D/Q 49/A1/b2	7 [9]th month 1731 to 2 [4]th month 1743	1 vol.	1731-1743
D/Q 49/A1/b3	3 [5]th month 1743 to 7 [7]th month 1753. See note on Quaker dating.	1 vol.	1743-1753
D/Q 49/A1/b4	8th month 1753 to 6th month 1763	1 vol.	1753-1763
D/Q 49/A1/b5	7th month 1763 to 7th month 1769	1 vol.	1763-1769
[D/Q 49/A1/b6	Noted as missing prior to deposit]	-	-
D/Q 49/A1/b7	2nd month 1787 to 3rd month 1795, inc. sundry accounts.	1 vol.	1787-1795
[D/Q 49/A1/b8	Noted as missing prior to deposit]	-	-
D/Q 49/A1/b9	8th month 1808 to 6th month 1817, inc. sundry accounts.	1 vol.	1808-1817
D/Q 49/A1/b10	7th month 1817 to 11th month 1823, inc. sundry accounts.	1 vol.	1817-1823
D/Q 49/A1/b11	12th month 1823 to 8th month 1829, inc. sundry accounts.	1 vol.	1823-1829
D/Q 49/A1/b12	9th month 1829 to 2nd month 1833, inc. sundry accounts.	1 vol.	1829-1833
D/Q 49/A1/b13	3rd month 1833 to 3rd month 1838, inc. sundry accounts.	1 vol.	1833-1838

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A1/b1-25</u>	<u>Rough minutes of the School Committee, contd.</u>		
D/Q 49/A1/b14	4th month 1838 to 10th month 1845, inc. sundry accounts.	1 vol.	1838-1845
D/Q 49/A1/b15	11th month 1845 to 3rd month 1853, inc. sundry accounts.	1 vol.	1845-1853
D/Q 49/A1/b16	4th month 1853 to 12th month 1862, inc. sundry accounts.	1 vol.	1853-1862
D/Q 49/A1/b17	1st month 1863 to 11th month 1871, inc. sundry accounts.	1 vol.	1863-1871
D/Q 49/A1/b18	12th month 1871 to 4th month 1881, inc. sundry accounts.	1 vol.	1871-1881
D/Q 49/A1/b19	5th month 1881 to 8th month 1890, inc. sundry accounts.	1 vol.	1881-1890
D/Q 49/A1/b20	9th month 1890 to 8th month 1898, inc. sundry accounts.	1 vol.	1890-1898
D/Q 49/A1/b21	8th month 1898 to 4th month 1905, inc. sundry accounts.	1 vol.	1898-1905
D/Q 49/A1/b22	5th month 1905 to 1st month 1911, inc. sundry accounts.	1 vol.	1905-1911
D/Q 49/A1/b23	2nd month 1911 to 1st month 1917, inc. sundry accounts. Loose : draft letter concerning occupation of school by troops, 1915.	1 vol.	1911-1917
D/Q 49/A1/b24	2nd month 1917 to 12th month 1923, inc. sundry accounts. Loose : statistics on pupils and school fees.	1 vol.	1917-1923
D/Q 49/A1/b25	1st month 1924 to 2nd month 1931, inc. sundry accounts.	1 vol.	1924-1931

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A1/c</u>	<u>Standing minutes</u>		
D/Q 49/A1/c1	Standing minute book, consists of workhouse disbursements. Indexed.	1 vol.	1701-1792
D/Q 49/A1/c2	Index to standing minute book.	1 vol.	[1701-1792]

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A2/a1</u>	<u>Abstract book</u>		
D/Q 49/A2/a1	Abstracts which relate to the leasing of the Corporation Workhouse, Clerkenwell, Middlesex. Inc. plan of workhouse, 1724.	1 vol.	1703-1724
<u>D/Q 49/A3</u>	<u>Directives from Quarterly Meetings</u>		
D/Q 49/A3/a1, a2	Regulations concerning six weeks meeting and Friends' School, Islington Road, extracted from minutes of Quarterly Meeting of London and Middlesex, 1812; printed report from meeting held 15th of 2nd month 1811 upon changing the establishment at Islington into a school for that and the adjoining counties, 1811.	1	1811-1812
D/Q 49/A3/a3	Extracts from minutes of London and Middlesex Quarterly Meetings concerning removal of Friends' School from Islington to Croydon.	1 vol.	1823-1824
D/Q 49/A3/a4	Minutes of Committee on removal of school from Islington.	1 vol.	1823-1827
D/Q 49/A3/a5	Minutes of Joint Committees of Quarterly Meeting and Croydon School concerning removal of school. Loose : statement of cost of new school at Saffron Walden and statement of accounts, n.d.	1 vol.	1876-1881

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A4</u>	<u>Richard Hutton's "Complaints Book"</u>		
D/Q 49/A4/a1	Personal memorandum book kept by the fourth steward, Richard Hutton. Indexed.	1 vol.	[1711]-1737
D/Q 49/A4/a3, a4	Typed index of above; list of printed and manuscript material relating to Quaker workhouse at Clerkenwell, compiled by T. Hitchcock.	1 folder	1983
<u>D/Q 49/A5/a1-9</u>	<u>Rules of government</u>		
D/Q 49/A5/a1	Printed rules and orders for government of Friends' School and workhouse, Clerkenwell; annotated.	1 vol.	1780
D/Q 49/A5/a2	Printed rules for government of school situated in Islington Road for the education of children who are members of the Society of Friends and whose parents are not in affluent circumstances; annotated.	1 vol.	1817
D/Q 49/A5/a3	Printed rules for government of Croydon School; annotated.	2	1829
D/Q 49/A5/a4	Printed rules and general regulations for government of Croydon School; annotated.	1	1853
D/Q 49/A5/a5	As above.	1	1870
D/Q 49/A5/a6	Printed rules and regulations for government of Saffron Walden School.	1	1879
D/Q 49/A5/a7	As above.	1	1891

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A4/a1-9</u>	<u>Rules of government</u>		
D/Q 49/A5/a8	Printed rules and regulations for government of Saffron Walden School. Loose : sheet concerning rules on apprenticeship fees and premiums.	1	1904
D/Q 49/A5/a9	Printed rules and regulations for government of Saffron Walden School; one copy annotated by C. B. Rowntree, 1933. (2 loose sheets)	2	1913
<u>D/Q 49/A6</u>	<u>Reports on the Friends' School</u>		
D/Q 49/A6/a1	First printed account of the history of the Clerkenwell school and workhouse maintained by Quakers; written by Timothy Bevan and sponsored by the committee.	1	1746
D/Q 49/A6/b1	Annual reports and accounts Loose : Croydon School Report, 1833. Missing : 1857, 1859, for copies see D/Q 49/A6/b2, also 1860-1868 inclusive, 1879, 1882, 1890, 1904 for copies see D/Q 49/A6/b3.	1 vol.	1811-1910
D/Q 49/A6/b2	Annual reports and accounts; printed and bound.	1 vol.	1814-1859
D/Q 49/A6/b3	As above; missing 1864	1 vol.	1860-1863, 1865-1910
D/Q 49/A6/b7	As above.	1 vol.	1911-1920
D/Q 49/A6/b8	As above.	1 vol.	1921-1930
D/Q 49/A6/b9	As above.	1 vol.	1931-1940

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/A7</u>	<u>The Friends' School Prospectus</u>		
D/Q 49/A7/a1	(i) School leaflet c1885; (ii) School leaflets (2), c1890-1922; one copy annotated. (iii) "Non-friends" prospectus, c1903; (iv) "Friends" prospectus, c1903, (v) Prospectus, c1911 (vi) Prospectus, c1922 (vii) School Aims and Methods leaflets (2), c1928. One annotated by G. Littleboy. (viii) Prospectus, c1926 (2). One copy contains loose forms, lists of staff and school fees, c1926- 1929. (ix) Prospectus, c1930. Loose : printed lists of school staff and fees. (x) Proof prospectus, n.d.	10	c1885-c1930
D/Q 49/A8/a1	Representatives to Annual Examination, 1897-1912, and General Meeting, 1912-1939. Loose : correspondence.	1 vol.	1897-1939

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Reference	Description	No.	Date
<u>D/Q 49/A9</u>	<u>Minutes of sub-committees of the School Committee</u>		
D/Q 49/A9/a1	Rough minutes of Women Friends' Committee, which became the House Committee after 10th month 1922.	1 vol.	1884-1893
D/Q 49/A9/a2	As above, 1901-1905, 1919. In addition : rough minutes of House Committee, 1922-1932. Loose : papers concerning household linen and utensils; list of applicants for post of nurse, 1930.	1 vol.	1901-1905, 1919, 1922-1932
D/Q 49/A9/a3	Rough minutes of House Committee	1 vol.	1932-1947
D/Q 49/A9/a4	Best minutes of Women's Committee. Indexed.	1 vol.	1838-1974
D/Q 49/A9/a5	Best minutes of Women's Committee, 1875-1905; 1919 and House Committee, 1922-1947. Indexed. Loose : linen report, 1941.	1 vol.	1875-1947
D/Q 49/A9/a6	Examination reports conducted by members of the Women's Committee.	1 vol.	1847-1863
D/Q 49/A9/b1	Minutes of Girls' School Sub-committee, inc. signed declarations of inspection.	1 vol.	1881-1903
D/Q 49/A9/c1	Minutes of Education Sub-committee on apprentices; enclosures concerning care of apprentices, c1850 (3).	1 vol.	1850-1862
D/Q 49/A9/d1	Minutes of Teachers' Committee, inc. details of salaries.	1 vol.	1892-1907

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Reference	Description	No.	Date
<u>D/Q 49/A9</u>	<u>Minutes of sub-committees of the School Committee, contd.</u>		
D/Q 49/A9/d2	Minutes of Teachers' Committee, inc. details of salaries; enclosures concerning changes of staffing.	1 vol.	1907-1934
D/Q 49/A9/d3	As above; enclosures concerning appointment of Head Mistress and other staff.	1 vol.	1935-1938
D/Q 49/A10/a1	Secretary's note book. Inc. lists of agents, details of bedroom accommodation. Loose : correspondence concerning school agents and crop production.	1 vol.	1909-1936

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B</u>	<u>Finance</u>  The methods of book-keeping have altered over time and the meanings of the terms 'Cash Book' and 'Journal' have also changed. Richard Hutton's book D/Q 49/A4/a1, [1711] - 1737, contains information about the methods in use during the early eighteenth century, see pp 6-9, as does Bill Book I, D/Q 49/B1/c1, 1715-1719, pp 21.		

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B1</u>	<u>General Account Books</u>		
D/Q 49/B1/a1	Cash book I	1 vol.	1702-1707
D/Q 49/B1/a2	Cash book II	1 vol.	1707-1714
D/Q 49/B1/a3	Cash book III	1 vol.	1714-1719
D/Q 49/B1/a4	Cash book IV, inc. lists of boys and girls clothing, pl.	1 vol.	1719-1723
D/Q 49/B1/a5	Cash book V	1 vol.	1723-1730
D/Q 49/B1/a6	Cash book VI	1 vol.	1730-1737
D/Q 49/B1/a7	Cash book VII	1 vol.	1737-1746
D/Q 49/B1/a8	Cash book A2 Parts of this volume are fair copies of parts of D/Q 49/B1/a7 and D/Q 49/B1/9	1 vol.	1743-1763
D/Q 49/B1/a9	Steward's cash book	1 vol.	1757-1777
D/Q 49/B1/a10	As above. Changes from Steward to Master's expenses 31st 10th month 1808, on appointment of Thomas Salter as master on 1st 10th month 1808. See entry D/Q 49/A1/a14, p71.	1 vol.	1789-1811
[D/Q 49/B1/b1	'A' ledger noted as missing prior to deposit]		
D/Q 49/B1/b2	'B' ledger. Indexed.	1 vol.	1710-1718
D/Q 49/B1/b3	'C' ledger. Inc. lists of men, women and children in workhouse	1 vol.	1718-1722

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B1</u>	<u>General account books, contd.</u>		
D/Q 49/B1/b4	Index to 'C' ledger	1 vol.	[1718-1722]
D/Q 49/B1/b5	'D' ledger. Inc. lists of men, women and children in the workhouse. Indexed.	1 vol.	1723-1727
D/Q 49/B1/b6	'E' ledger, as above.	1 vol.	1727-1732
D/Q 49/B1/b7	'F' ledger, as above.	1 vol.	1732-1736
D/Q 49/B1/b8	'G' ledger. Inc. lists of men, women and children in the workhouse.	1 vol.	1736-1740
D/Q 49/B1/b9	'H' ledger.	1 vol.	1740-1743
D/Q 49/B1/b10	'A2' ledger.	1 vol.	1743-1748
D/Q 49/B1/b10A	Index to above.	1	[1743-1748]
D/Q 49/B1/b11	'B2' ledger.	1 vol.	1748-1754
D/Q 49/B1/b11A	Index to above.	1	[1748-1754]
D/Q 49/B1/b12	'C2' ledger	1 vol.	1754-1761
D/Q 49/B1/b12A	Index to above.	1	[1754-1761]
D/Q 49/B1/b13	'C3' ledger. See D/Q 49/B1/b16 for index.	1 vol.	1762-1777
D/Q 49/B1/b14	'C4' ledger. Loose : list of subscribers to new school building, 1786; reports of meetings concerning (i) Ackworth School, 1834, (ii) Sidcot School, 1834, (iii) Croydon School, 1835, (iv) Wigton School, Carlisle, 1835.	1 vol.	1778-1789

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B1</u>	<u>General account books, contd.</u>		
D/Q 49/B1/b14A	Index to above.	1	[1778-1789]
D/Q 49/B1/b15	'C5' ledger.	1 vol.	1789-1811
D/Q 49/B1/b16	Index to D/Q 49/B1/b13, 'c3' ledger.	1	[1762-1777]
D/Q 49/B1/b17	'A' ledger. Loose : annuity receipts 1828-30, 1852, 1855	1 vol.	1811-1858
D/Q 49/B1/b17A	Index to above.	1 vol.	[1811-1858]
D/Q 49/B1/b18	'Croydon School' ledger.	1 vol.	1859-1898
D/Q 49/B1/b19	'Saffron Walden School' General revenue account ledger. Indexed. Loose : analysis of children's sundries, 1932.	1 vol.	1898-1933
D/Q 49/B1/c1	Bill book I Inc. directions on how to stock-take and balance ledger accounts, p21, 1715.	1 vol.	1715-1719
D/Q 49/B1/c2	Bill book II	1 vol.	1719-1723
D/Q 49/B1/c3	Bill book III	1 vol.	1723-1729
D/Q 49/B1/c4	Bill book IV	1 vol.	1730-1735
D/Q 49/B1/c5	Bill book V	1 vol.	1735-1739
D/Q 49/B1/c6	Bill book VI	1 vol.	1740-1743

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/B1	<u>General account books, contd.</u>		
D/Q 49/B1/d1	'A2' Journal	1 vol.	1743-1749
D/Q 49/B1/d2	'B2' Journal	1 vol.	1749-1757
D/Q 49/B1/d3	'C' Journal	1 vol.	1757-1967
D/Q 49/B1/d4	Journal	1 vol.	1767-1781
D/Q 49/B1/d5	Journal	1 vol.	1782-1789
D/Q 49/B1/d6	Journal	1 vol.	1789-1809
D/Q 49/B1/d7	Journal	1 vol.	1810-1811
D/Q 49/B1/d8	'A' Journal	1 vol.	1811-1828
D/Q 49/B1/e1	Record of purchases made by school.	1 vol.	1828-1835
D/Q 49/B1/f1-4	(i) Cash book, 1809; (ii) Bill book, 1820; (iii) Journal, 1820; (iv) Ledger, 1821, indexed.	4 vols.	1809, 1820-21

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/B1	<u>General account books, contd.</u>		
D/Q 49/B1/g1	Treasurer's account book.	1 vol.	1815-1828
D/Q 49/B1/g2	As above.	1 vol.	1829-1841
D/Q 49/B1/g3	As above. Inc. note on method of accounting, inside cover.	1 vol.	1842-1858
D/Q 49/B1/g4	Treasurer's account book.	1 vol.	1859-1887
D/Q 49/B1/g5	Cash book.	1 vol.	1887-1904
D/Q 49/B1/g6	Cash book. Loose : posting analysis, 1916.	1 vol.	1905-1917
D/Q 49/B1/g7	Cash book.	1 vol.	1918-1928
D/Q 49/B1/g8	Cash book. Loose : investment yield.	1 vol.	1828-1935
D/Q 49/B1/h1	Treasurer's monthly report.	1 vol.	1907-1925
D/Q 49/B1/h2	As above.	1 vol.	1925-1935
D/Q 49/B1/i1	[Transfer] Journal.	1 vol.	1880-1907
D/Q 49/B1/i2	[Transfer] Journal.	1 vol.	1908-1932
D/Q 49/B1/j1	Sundry annual accounts, rough.	1 vol.	1884-1892, 1895
D/Q 49/B1/j2	Annual excursion accounts.	1 vol.	1890-1913, 1916, 1919, 1921-1922

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B1</u>	<u>General account books, contd.</u>		
D/Q 49/B1/k1	Petty cash book, inc. list of apprenticeship expirations, 1833.	1 vol.	1830-1851
D/Q 49/B1/k2	Petty cash book, inc. apprentices allowances.	1 vol.	1851-1874
D/Q 49/B1/k3	As above.	1 vol.	1875-1902
D/Q 49/B1/k4	Petty cash book.	1 vol.	1902-1919
D/Q 49/B1/k5	As above.	1 vol.	1919-1923
D/Q 49/B1/k6	As above.	1 vol.	1923-1930
D/Q 49/B1/k7	As above.	1 vol.	1930-1936
<u>D/Q 49/B2</u>	<u>Annual and monthly statements of accounts</u>		
	Annual statements of account as presented to the committee are bound with annual reports from 1811 onwards. See D/Q 49/A6/b.		
D/Q 49/B2/a1	Annual statements of accounts.	1 vol.	1745-1758
D/Q 49/B2/a2	As above.	1 vol.	1759-1773
D/Q 49/B2/a3	As above.	1 vol.	1774-1786
D/Q 49/B2/a4	As above.	1 vol.	1787-1821
D/Q 49/B2/a5	As above.	1 vol.	1822-1853
D/Q 49/B2/a6	As above.	1 vol.	1854-1863

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B2</u>	<u>Annual and monthly statements of accounts, contd.</u>		
D/Q 49/B2/a7	Annual accounts for the workhouse.	1 vol.	1754-1809
D/Q 49/B2/a8	Annual analysis of expenditure.	1 vol.	1882-1905
D/Q 49/B2/a9	As above.	1 vol.	1906-1920
D/Q 49/B2/a10	As above.	1 vol.	1921-1944
D/Q 49/B2/b1	Monthly analysis of expenditure.	1 vol.	1828-1837
D/Q 49/B2/b2	As above.	1 vol.	1904-1946
<u>D/Q 49/B3</u>	<u>Legacies and trusts</u>		
D/Q 49/B3/a1	Abstracts of writings relating to legacies. Indexed.	1 vol.	1707-1928
D/Q 49/B3/a2	Accounts of Brewster's legacy for apprenticeship fees.	1 vol.	1765-1803
D/Q 49/B3/a3	Solicitor's letter and schedules concerning rent due on Islington Road Estate.	1 binder	1855-1856, 1888
D/Q 49/B3/a4	(i) Reports to the Charity Commissioners, 1853-54; (ii) Statement of accounts for Croydon School charities, 1854, 1862-1868.	1 binder	1853-1854; 1862-1868
D/Q 49/B3/a5	Gratuities left at interest; indexed.	1 vol.	1873-1935
D/Q 49/B3/a6	Journal of Saffron Walden School Trust.	1 vol.	1912-1921, 1936, 1942

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B3</u>	<u>Legacies and trusts, contd.</u>		
D/Q 49/B3/a7	Saffron Walden School trust papers: inc. (i) receipts, 1916-1940; (ii) Headmasters' correspondence, 1915-1931 (iii) Charity Commission and Board of Education statements and correspondence on use of trust funds, 1883, 1906, 1912; (iv) copy letter concerning inclusion of trust funds in the school's balance sheet, 1945.	1 box file	1883, 1906 1912-1945
<u>D/Q 49/B4</u>	<u>Wages and salaries</u>		
D/Q 49/B4/a1	Wages book.	1 vol.	1914-1922
D/Q 49/B4/a2	As above.	1 vol.	1922-1929
D/Q 49/B4/a3	As above.	1 vol.	1929-1933
D/Q 49/B4/b1	Salaries book. Indexed.	1 vol.	1908-1923
D/Q 49/B4/b2	As above.	1 vol.	1924-1941
<u>D/Q 49/B5</u>	<u>Children's accounts</u>		
D/Q 49/B5/a1	Children's accounts, in alphabetical surname order.	1 vol.	1828-1831
D/Q 49/B5/a2	As above.	1 vol.	1832-1835
D/Q 49/B5/a3	As above.	1 vol.	1836-1839
D/Q 49/B5/a4	As above.	1 vol.	1840-1844
D/Q 49/B5/a5	As above.	1 vol.	1845-1849

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/B5</u>	<u>Children's accounts, contd.</u>		
D/Q 49/B5/a6	Children's accounts in alphabetical surname order.	1 vol.	1850-1859
D/Q 49/B5/a7	As above.	1 vol.	1859-1875
D/Q 49/B5/b1	Children's payments, in alphabetical surname order.	1 vol.	1876-1890
D/Q 49/B5/b2	Children's payments, indexed.	1 vol.	1891-1899
D/Q 49/B5/b3	As above.	1 vol.	1899-1908
D/Q 49/B5/b4	As above.	1 vol.	1909-1922
D/Q 49/B5/b5	As above.	1 vol.	1917-1930
D/Q 49/B5/b6	As above.	1 vol.	1924-1936
D/Q 49/B5/c1	Journal of school fees.	1 vol.	1891-1894
D/Q 49/B5/c2	As above.	1 vol.	1895-1906
D/Q 49/B5/c3	Children's accounts, fees and expenditures.	1 vol.	1907-1924
D/Q 49/B5/c4	Fee book.	1 vol.	1924-1942
D/Q 49/B5/d1	Boys cash [pocket money].	1 vol.	1856-1857
D/Q 49/B5/d2	Children's repairs.	1 vol.	1904-1912
D/Q 49/B5/d3	As above.	1 vol.	1912-1925
D/Q 49/B5/d4	As above.	1 vol.	1925-1936

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/C</u>	<u>Premises and related appeals</u>		
	The annual reports mention the more important additions and alterations. See also Abstract book, D/Q 49/A2/a1, 1703-1724; minutes of committee on removal of Islington Road School, D/Q 49/A3/a4, 1823-27; minutes of Joint Committees of Quarterly Meeting and Croydon School concerning removal of school, D/Q 49/A3/a5, 1876-1881.		
<u>D/Q 49/C2</u>	<u>Papers</u>		
<u>D/Q 49/C2/a</u>	<u>Minutes, accounts, etc.</u>		
D/Q 49/C2/a1	Inventory of rooms at Croydon School.	1 vol.	c.1825
D/Q 49/C2/a2	Minutes and accounts of the committee supervising the building of the Saffron Walden school: (i) cash book, 1877-81; (ii) minutes of Building Committee, 1876-1879; (iii) account book, 1879-1880; indexed. (iv) loose : general statement of accounts, 1880; statement of cost of new school, lists of building extras.	1 bundle	1877-1881
D/Q 49/C2/a3	Architect's estimates for additions to Saffron Walden school.	1 folder	1900

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/C2/a</u>	Minutes, accounts etc. contd.		
D/Q 49/C2/a4	Repairs and requisition book.	1 vol.	1903-1918
D/Q 49/C2/a5	Papers concerning plans for proposed building scheme, inc. measurements of dormitories; notes for Building Committee, 1919; architect's specification for furnishing new chemical laboratory, 1921; estimates for raising school income and increasing percentage of Friends in school, 1919; printed enquiry sheet produced by Friends' Education Commission to obtain information to justify the need for Quaker education, 1918; report of committee appointed to consider school accommodation and other matters with a view to obtaining Board of Education recognition in order to qualify under the Teachers' Superannuation Act, c.1919; notebooks with pencil sketchmaps of school layout, 1918, 1919 and building committee notes, 1919-1921.	1 box file	1918-1921
D/Q 49/C2/a6	Receipts in connection with building work.	1 file	1921-1923
D/Q 49/C2/a7	Correspondence concerning building work.	1 file	1921-1923
D/Q 49/C2/a8	(i) Jubilee Appeal Fund leaflet for support concerning the establishment of a Junior School, 1929; (ii) Papers concerning alterations and additions at Flint House, Saffron Walden later known as Croydon House. Inc. tenders for building work, 1930, and proposed plans of Flint House.	1 file	1929-1931

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/C2</u>	<u>Minutes, accounts etc. contd.</u>		
D/Q 49/C2/a9	Building fund account book.	1 vol.	1919-1930
D/Q 49/C2/a10	Building fund ledger: loan account.	1 vol.	1921-1934
D/Q 49/C2/b1	Building appeals: (i) building appeal and plans for extension to Saffron Walden school, c1900;  (ii) report on extensions carried out, c1903-1905; (iii) appeal for building funds for sanitorium, c1909; (iv) as (iii) above, 1921; (v) appeal for conversion of lecture room to library, 1937.	1 folder	1900-1909; 1921, 1937

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/C3</u>	<u>Maps and plans</u>		
D/Q 49/C3/a1	Photostat of Rocque's map, 1746, showing location of Friends' school and workhouse in Clerkenwell as part of a larger building, the other part being a bridewell or prison.	1	n.d.
D/Q 49/C3/a2	Reconstruction drawing by C. Brightwen Rowntree, headmaster, of the Friends' school and workhouse, Clerkenwell. Shows layout of buildings and stables.	1	n.d.
D/Q 49/C3/a3	Ground plans of Clerkenwell premises taken from Abstract book, (D/Q 49/A2/a1, p77, 1724) and drawn by C. Brightwen Rowntree.	2	1913
D/Q 49/C3/c1	Canvas plan of Croydon School by G. T. Bullar, surveyor. Mounted on roller.	1	1825
D/Q 49/C3/c2	Sale plan of Friends' School Estate Croydon, 2 April 1879.	1	1879

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Dates
<u>D/Q 49/C3</u>	<u>Maps and plans</u>		
D/Q 49/C3/d2	Building plans for new school at Saffron Walden compiled by Edward Burgess, architect. (i) printed sketch of proposed building from N.E., 1877; (ii) 4 original plans drawn on linen, n.d.; (iii) basement and first floor plans of new school, 1877, two plans; (iv) first floor plan, annotated, 1877; (v) printed site plan showing proposed additions, post-1898; (vi) printed plan of proposed new masters' rooms, laboratories etc., c1902.	10	1877; 1902
<u>D/Q 49/C4</u>	<u>Photographs</u>		
D/Q 49/C4/a1-6	Photographs taken of Croydon School by Bedford Lemere & Co., architectural photographers, 147 Strand, London.	6	1879, 1881
D/Q 49/C4/a7	Engravings of Croydon School by Rock & Co. London	2	1858
D/Q 49/C4/a8	Lithograph of Friends' School, Croydon drawn by W.A. Frank, brother of the Superintendent's wife, Edith Dymond nee Frank.	1	c1829
D/Q 49/C4/a9	Print of Friends' School, Croydon, drawn by W.A. Frank.	1	n.d.
D/Q 49/C4/b1	Photographs of Saffron Walden school buildings taken by Bedford Lemere and Company.	4	c1880

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/D</u>	<u>List of scholars</u>		

The rules of government of the school require that the Committee is notified of admissions and withdrawals. These are recorded in the Best Minute Books, D/Q 49/A1/a1-31.

A minute of 13.12.1737, (D/Q 49/A1/a5, 1736-1745, p73) refers to the admission of some non-Friend scholars. However, a later minute of a meeting held 5.4.1738, (D/Q 49/A1/a5, p89) clearly states that no children whose parents are not Friends should be admitted.

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/D1</u>	<u>Admission registers</u>		
D/Q 49/D1/a1	Register of inmates. Contains lists of boys, girls, ancient men Friends and ancient women Friends, with ages and details of admission and withdrawal from 1702-1818.	1 vol.	1709-1818
D/Q 49/D1/a2	Admission register.	1 vol.	1811-1868
D/Q 49/D1/a3	Admission book. Inc. list of agents.	1 vol.	1862-1917
D/Q 49/D1/a4	Saffron Walden school admission book.	1 vol.	1910-1949
<u>D/Q 49/D2</u>	<u>Other lists</u>		
D/Q 49/D2/a1	A complete list of scholars educated at Croydon School from the opening of the establishment in 1825 to its final removal to Saffron Walden in 1879, including year of entrance and exit of each scholar. Printed and bound. Published by G. H. Farrington, printer, 11 Knight Rider Street, Doctors' Common, London EC.	1 vol.	1882
D/Q 49/D2/a2	Missing at cataloguing. <i>in SS. m. 107. 101</i>		
D/Q 49/D2/a3	Lists of scholars and children's payments. Inside front cover : note for guidance concerning adherence to rules for children's payments. Includes list of agents.	1 vol.	1862-1884
D/Q 49/D2/a4	Lists of children, printed according to term.	1 vol.	1892-1923
D/Q 49/D2/a5	Lists of children with board and clothing accounts, according to term.	1 vol.	1896-1904

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/D2</u>	<u>Other lists contd.</u>		
D/Q 49/D2/b1	Lists of scholars giving details of their entry, apprenticeship on leaving and other personal information.	1 vol.	1811-1845
D/Q 49/D2/b2	Lists of boy scholars giving details of entry.	1 vol.	1845-1848
D/Q 49/D2/b3	Lists of girl scholars giving details of entry and other personal information.	1 vol.	1845-1849

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E</u>	<u>Academic</u>		

Includes material relating to the internal organisation of the school.

The early minute books contain much interesting material :  
 D/Q 49/A1/a10, 1.11.1784, p385  
 Request sent to Quarterly Meetings to assist in filling vacant posts with suitable staff. D/Q 49/A1/a14, 22.1.1808, pp45-48, Proposal to appoint a new master to teach with the aid of the older boys. D/Q 49/A1/a14, 6.11.1811, pp255-256, Entry recording the reasons for the rejection of the 'Lancasterian' system by the Committee for Education.

The duties of the schoolmaster and schoolmistress were reviewed from time to time, see minute books and rules of government.

The examination of pupils was undertaken first by members of the committee and visiting Friends, then by invited external examiners, and later by University Examinations Boards.

See also annual reports, D/Q 49/A6, and minutes of sub-committees, D/Q 49/A9.

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E1</u>	<u>Publications</u>		
	Relates to education in Friends' Schools, mainly by the Friends' Education Committee, later Council.		
D/Q 49/E1/a1	Report from the sub-committee on English grammar presented to the annual meeting of the Friends' Educational Society. Printed.	1 bklt.	1841
D/Q 49/E1/a2	Eighth annual report of the Friends' Educational Society. Printed.	1 bklt.	1845
D/Q 49/E1/a3	<u>The Instruction of Children in the Origins of Life for the use of parents and teachers.</u> Printed extracts from a report presented to the Friends' Central Education Committee on 3rd March 1909, by the secretary C. E. Stansfield.	1 bklt.	1924
<u>D/Q 49/E2</u>	<u>Examinations and inspections</u>		
<u>D/Q 49/E2/a</u>	<u>Reports of various examining bodies</u>		
D/Q 49/E2/a1	Examination report book recording the examination of classes, also contains reports on individual pupils by members of the school committee.	1 vol.	1814-1882
D/Q 49/E2/a2	Examination report on classes.	1 vol.	1871-1881
D/Q 49/E2/a3	Reports on the Friends' School, Croydon by external examiners from the University of Cambridge.	1 vol.	1871-1874 <del>1877-1879</del>
D/Q 49/E2/a4	Reports on the Friends' School, Saffron Walden by the Cambridge Local Examination Syndicate.	1 binder	1880-1908

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E2/a</u>	<u>Reports of various examining bodies, contd.</u>		
D/Q 49/E2/a5	University of Cambridge local examination mark sheets.	1 folder	1884-1886; 1888-1921
D/Q 49/E2/a6	Internal school examination mark sheets.	1 folder	1881; 1889-1934
D/Q 49/E2/a7	Reports and correspondence written by Charles E. Stansfield, secretary of the Friends' Education Committee, after his visits to the school.	1 file	1911-1925
D/Q 49/E2/a8	Report on educational handicrafts at the school and suggestions for their further development by James T. Baily. Annotations and appended notes by Charles Brightwen Rowntree, headmaster. Loose : printed leaflet on <u>Light Woodwork</u> by W. J. Alderton and J.T. Baily.	1 file	1920
D/Q 49/E2/b1-b3	H. M. Inspectors' reports : (b1) Report of first inspection of Friends' School, Saffron Walden, 1904; (b2) report of second inspection, 1908; (b3) report of inspection, 1920.	3	1904, 1908, 1920
<u>D/Q 49/E3</u>	<u>Headmasters' papers</u>  The title of headmaster replaced that of superintendent in 1891.		
D/Q 49/E3/a1	Notebook used by G. F. Linney, headmaster, to record timetables and curriculum notes.	1 vol.	1860-1890
D/Q 49/E3/a2	Notebook used by G. F. Linney to record examination questions.	1 vol.	1871-1873

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/E3	<u>Headmasters' papers, contd.</u>		
D/Q 49/E3/a3	(a) Papers connected to period of George F. Linney's service as headmaster at the Croydon school from 1869-1879 and Saffron Walden 1879-1890.	1 box file	1881-1920
	(i) letter from G. F. Linney to Frederick Andrews, headmaster of Ackworth school, Pontefract, concerning colour-blindness, 1881;		
	(ii) judges report and list of prizes awarded at Fifth Friends' Public Schools Industrial Exhibition, Rawdon School, 1882;		
	(iii) account of Jubilee Day, 1887 (2 copies); Girls' Literary Club programme, 1887.		
	(iv) report on Friends' School, Saffron Walden by Canon J. J. Raven, examiner appointed by University of Cambridge, 1889.		
	(b) Papers connected to period of service undertaken by John Edward Walker as headmaster of Saffron Walden school, 1890-1922.		
	(v) booklets detailing organisation and scheme of work adopted by the Friends' School, 1913 and 1920; latter copy annotated;		
	(vi) scheme for co-ordinating school activities, 1916;		
	(vii) Literary Society programmes, 1903-1924, (15);		
	(viii) duplicated notes on co-education defining differences in habits and educability between boys and girls by Stanley King Beer; n.d.; paper written by Arnold Brereton on problems inherent to a co-educational system, n.d.		

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/E3	Headmasters' papers, contd.		
D/Q 49/E3/a3	contd.		
(ix)	schedule of class inspection, n.d.; programmes of general meeting, 1915 (3 copies),		
(x)	correspondence between schools concerning compulsory vaccination of pupils, 1895;		
(xi)	punishment graphs, 1908-1910, and 1918-1919;		
(xii)	apprenticeship indenture of Rebecca Bright Jones, 1895, and letter from Isaac Sharp on completion of apprenticeship, 1900.		
(xiii)	bicentenary papers, 1900-1902: Includes booklet <u>Saffron Walden School, A Sketch of Two Hundred Years</u> written by JBC [possibly James B. Crosfield]; notebook listing those who attended the celebrations; programmes of celebrations (4 copies); report of the natural history and literary association inc. brief summary of school year; appeal brochure for school's 200th birthday, 1900;		
(xiv)	University of Cambridge local examination timetable, 1905;		
(xv)	report by Friends' Guild of Teachers on salary scales, 1919;		
(xvi)	programme and invitation for performance of 'Abraham Lincoln' by Friends' school staff and scholars to raise funds for Saffron Walden hospital and museum, 1920;		
(xvii)	photograph of John Edward Walker, n.d.		

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/E3	Headmasters' papers, contd.		
D/Q 49/E3/a4	Papers connected to period of service undertaken by Charles Brightwen Rowntree as senior master from 1901-1922 and headmaster from 1923-1934.	1 box file	1837-1934
	(i) Folder of papers concerning the opening of a junior school, 1929. Inc. plans of Flint House, Saffron Walden.		
	(ii) Extracts of minutes from Society of Arts and Juvenile Literary Society dealing with the workshop, natural history and drawing, 1837-1875;		
	(iii) "Waldonian" newspaper accounts, 1906-1908;		
	(iv) letter from C. H. Tylor concerning clocks in the school, 1923;		
	(v) changes in diet and consumption patterns, 1922;		
	(vi) article reprinted from <u>Town and Country News</u> , May 8, 1931. 'Bringing out the best, a school which treats education as a joyous adventure' by Fabian White;		
	(vii) notebook of addresses given to evening meetings at the school;		
	(viii) manuscript notes on H.M. Inspector's report of 1920, see D/Q 49/E2/b3;		
	(ix) financial estimates on increasing school income, c1920;		
	(x) photographs of the eclipse of the moon, 1920. [Possibly taken by C. B. Rowntree];		
	(xi) letter anticipating building of new south wing, 1921;		

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/E3	<u>Headmasters' papers, contd.</u>		
D/Q 49/E3/a4	contd.		
(xii)	questionnaire compiled by Friends' Guild of Teachers concerning attitude of contemporary pupils, 1922;		
(xiii)	comments made by teachers on the education of boys and girls, c1920. Two copies, one annotated;		
(xiv)	address book, 1932;		
(xv)	newspaper cutting reporting retirement of C. Brightwen Rowntree, 1934.		

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E4</u>	<u>Internal organisation</u>		
	Staff meetings were the main meeting where male and female staff met and where formal minutes were kept. Short separate meetings, often held informally, dealt with minor matters concerning boys and girls and minutes were not necessarily made or retained.		
<u>D/Q 49/E4/a</u>	<u>Staff meetings</u>		
D/Q 49/E4/a1	Minutes	1 vol.	1923-1932
D/Q 49/E4/a2	Minutes	1 vol.	1932-1937
<u>D/Q 49/E4/b</u>	<u>Masters' meetings</u>		
D/Q 49/E4/b1	Minutes of masters' meetings, 1856-1875, also contains lists of classes, 1877-1889	1 vol.	1856-1875; 1877-1889
D/Q 49/E4/b2	Minutes. Includes reference to military occupation of the school during First World War, 1915.	1 vol.	1913-1918; 1921-1933
<u>D/Q 49/E4/e</u>	<u>School council meetings</u>		
	In 1935 the House council was replaced by a School council, which ceased to exist in 1944.		
D/Q 49/E4/e1-5	House record books.	5 vols.	1920-1924
D/Q 49/E4/e6	Minutes and reports of School council meetings.	4 vols.	1920-1944

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E5</u>	<u>Scholars' notebooks and specimen letters</u>		
<u>D/Q 49/E5/a</u>	<u>Notebooks</u>		
D/Q 49/E5/a1	Writing copy book, date and owner unknown.	1	n.d.
D/Q 49/E5/a2	Arithmetic notebook kept by Gulielma Coventry.	1	1825
D/Q 49/E5/a3-6	Mathematic notebooks kept by Joseph Armfield (born 1821).	4	1831-1833
D/Q 49/E5/a7	Missing at cataloguing.		
D/Q 49/E5/a8	Book-keeping notebook kept by Joseph Armfield.	1	1833
D/Q 49/E5/a9	Arithmetic book kept by Lucy Appleton.	1	1844
D/Q 49/E5/a10	Arithmetic book of John R. Bransby. Loose : provenance correspondence, 1963.	1	1854
D/Q 49/E5/a11	Arithmetic book of Ellen Sawyer.	1	1857
D/Q 49/E5/a12	Poetry anthology by Sylvanus Jones. Indexed.	1	1862
D/Q 49/E5/a13	Poetry anthology by Frederick W. Jones. Indexed.	1	1862
D/Q 49/E5/a14-17	Writing specimen books : (a14) first class 1864; (a15) first class, 1866; (a16) writing copy book of William G. Stapleton, 1868; (a17) first class, 1870.	4	1864, 1866, 1868, 1870
D/Q 49/E5/a18-20	History notebooks kept by E. Mary McGowan, scholar 1927-1934. Illustrates the teaching methods of Stanley King Bear.	3	c1930

## CHARITY RECORDS

Reference	Description	No.	Date
<u>D/Q 49/E5/a</u>	<u>Notebooks, contd.</u>		
D/Q 49/E5/a21	School exercise books used by Kathleen Dell. Includes roughly kept "diary" and two loose compositions by H. and Irene Dell.	10	1894-1899
D/Q 49/E5/a22	Nature study survey notes made by A. Skelton.	1	1918
D/Q 49/E5/a23	Poetry notebook belonging to John E. Edwards.	1	1920
<u>D/Q 49/E5/b</u>	<u>Specimen letters</u>		
	Occasional letters, written as a classroom exercise to show progress in handwriting and composition, sent home by boys and girls to their relatives, usually half-yearly.		
D/Q 49/E5/b1-6	Mary Ann Cockin's letters to her parents; scholar Feb. 1825-May 1830.	6	1827-1829
D/Q 49/E5/b7-12	William Cockin's letters to his parents.	6	1829-1833
D/Q 49/E5/b13	Richard H. Smith's letter to his aunt.	1	1829
D/Q 49/E5/b14	Joseph Armfield's letter to his aunt, Hannah Armfield.	1	1846
D/Q 49/E5/b15	Letter from Frank ? to his mother.	1	1876
D/Q 49/E5/b16	H. L. Bransby's letter to his parents.	1	1883
D/Q 49/E5/b17-22	Thomas Francis's letters to his parents.	6	1883-1886
D/Q 49/E5/b23	P. B. Tanner's letter to his parents.	1	1890

## ESSEX RECORD OFFICE

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## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/E5/b</u>	<u>Specimen letters, contd.</u>		
D/Q 49/E5/b24	Letter from Eleanor May Dell, scholar 1885-1890, to her mother.	1	1885
D/Q 49/E5/b25	Birthday cards made by girls for their school companions.	5	c1882

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F</u>	<u>Extra-curricular activities : School Societies</u>		

The Juvenile Literary Society covered interests much wider than its name suggests. It developed a strong Natural History section and this eventually became a separate society. It was responsible for the care of a museum and a library. The girls had their own separate societies until after the introduction of co-education in 1910, however few of these records have survived.

The Senior Literary and Natural History Societies evolved from the Juvenile Literary Society.

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F1</u>	<u>Literary Society</u>		
<u>D/Q 49/F1/a</u>	<u>Minutes</u>		
D/Q 49/F1/a1	Minutes of the Juvenile Literary Society.	1 vol.	1818-1834
D/Q 49/F1/a2	Minutes of the Juvenile Literary Society.	1 vol.	1836-1851
D/Q 49/F1/a3	Minutes of the Juvenile Literary Society. Loose : (1) manuscript copy of governing rules, 1867; (2) judges' report on artist's drawings, n.d.	1 vol.	1851-1870
D/Q 49/F1/a4	Minutes of the Juvenile Literary Society.	1 vol.	1870-1895
D/Q 49/F1/a5	Minutes of the Natural History and Literary Association. Loose : report on essays, 1905 (The Boys' Juvenile Literary Society and the Girls' Literary Club united to form the Natural History and Literary Association).	1 vol.	1895-1908
D/Q 49/F1/a6	Minutes of the Natural History and Literary Association.	1 vol.	1908-1913
D/Q 49/F1/a7	Minutes of the Literary Society.	1 vol.	1913-1917
D/Q 49/F1/a8	Minutes of the Literary Society.	1 vol.	1917-1927
D/Q 49/F1/a9	Minutes of the Senior Literary Society.	1 vol.	1927-1932
D/Q 49/F1/a10	Minutes of the Senior Literary Society.	1 vol.	1932-1942

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F1/b</u>	<u>Writings</u>		
D/Q 49/F1/b1	Selections from essays read at the Juvenile Literary Society.	1 vol.	c1829
D/Q 49/F1/b2	Miscellaneous papers addressed to the Juvenile Literary Society.	1 vol.	c1839
D/Q 49/F1/b3	Reports and papers on natural history read before the Juvenile Literary Society.	1 vol.	1857-1862
D/Q 49/F1/b4	List of British birds observed by members of the Juvenile Literary Society with dates and localities.	1 vol.	1862-1869
D/Q 49/F1/b5	Miscellaneous papers of the Juvenile Literary Society. Includes curators' reports on various interest groups, also an account of a visit to Crystal Palace in 1851.	1 vol.	c1870
D/Q 49/F1/b6	Juvenile Literary Society essays, poems and botany reports.	1 vol.	1872-1874
D/Q 49/F1/b7	Contributions to the Juvenile Literary Society meetings by J. C. Radley.	1 folder	1884-1893
<u>D/Q 49/F1/c</u>	<u>Annual Reports</u>		
D/Q 49/F1/c1	Annual reports of: (1) Juvenile Literary Society, 1850-1887; (2) Boys' Juvenile Society, 1888-1891; (3) Girls Literary Club, 1888-1891; Report for 1850 includes brief history of Juvenile Literary Society. Printed and bound.	1 vol.	1850-1891

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F1/c</u>	<u>Annual reports, contd.</u>		
D/Q 49/F1/c2	Reports of the Natural History and Literary Association. Includes brief diary of school year. Printed and bound.	1 vol.	1896-1900
D/Q 49/F1/c3	As above.	1 vol.	1901-1907
D/Q 49/F1/d1	Annual reports and correspondence concerning Natural History and Literary Societies at the various Friends' Schools of Ackworth, Croydon, Newtown, Rawdon, Saffron Walden, Sidcot, Stramongate, Wigton, York, 1867-1892. Incomplete series for all schools. Also includes catalogue of the library of the Boys' Juvenile Literary Society, Friends' School, Croydon, 1858. Printed and bound.	1 vol.	1858-1892
D/Q 49/F1/e1	Fines book of the Juvenile Literary Society.	1 vol.	1871-1881
D/Q 49/F1/e2	Library catalogue of the Boys' Juvenile Literary Society. Printed.	1	1858

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F2</u>	<u>Associated societies</u>		
<u>D/Q 49/F2/a</u>	<u>The Select Committee of the Juvenile Literary Society :</u>		
D/Q 49/F2/a1	Membership list of the Select Committee.	1 vol.	1856-1863
D/Q 49/F2/a2	Minute book of the Select Committee.	1 vol.	1851-1861
D/Q 49/F2/a3	Minute book of the Select Committee.	1 vol.	1861-1870
D/Q 49/F2/a4	Questions proposed at meetings of the Select Committee.	1 vol.	n.d.
D/Q 49/F2/a5	Answers to questions read at meetings of the Select Committee.	1 vol.	1857
<u>D/Q 49/F2/b</u>	<u>Society of Arts of the Juvenile Literary Society:</u>		
D/Q 49/F2/b1	Minute book of the Society of Arts.	1 vol.	1856-1859
D/Q 49/F2/b2	Part minute book of the Society of Arts.	1 vol.	1870-1881
<u>D/Q 49/F2/c</u>	<u>Girls' societies</u>		
D/Q 49/F2/c1	Minutes of the Girls' Juvenile Society for the improvement of the mind. Indexed.	1 vol.	1837-1842
D/Q 49/F2/c2	Essays and poems written for the Girls' Literary Society. Includes revised rules of the Society, 1855.	1 vol.	c1855
D/Q 49/F2/c3	Minutes of the Girls' Juvenile Society. Includes revised rules of the Society, 1871.	1 vol.	1859-1871
D/Q 49/F2/c4	Minutes of the Girls' Literary Club. Vol. I. Two volumes stuck together.	1 vol.	1882-1886; 1891-1898

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F3</u>	<u>Diaries</u>		
	Most record events in the life of the school.		
D/Q 49/F3/a1	School diary, Vol. I (Boys)	1 vol.	1888-1891
D/Q 49/F3/a2	School diary, Vol. II (Boys) Loose : Athletic sports day result card, 1893.	1 vol.	1891-1892
D/Q 49/F3/a3	School diary, Vol. III (Boys) Includes report of teacher's death through pneumonia, Christmas 1893.	1 vol.	1893-1894
D/Q 49/F3/a4	School diary, Vol. IV (Boys) Includes sports day results, 1895.	1 vol.	1894-1895
D/Q 49/F3/a5	School diary, Vol. V (Boys)	1 vol.	1895-1896
D/Q 49/F3/a6	School diary, Vol. VI (Boys)	1 vol.	1896-1897
D/Q 49/F3/a7	School diary, Vol. VII (Boys)	1 vol.	1898-1901
D/Q 49/F3/a8	Boys' diary, Vol. VIII	1 vol.	1901-1902
D/Q 49/F3/a9	Boys' diary, Vol. IX	1 vol.	1902-1904
D/Q 49/F3/a10	Missing at cataloguing.		
D/Q 49/F3/a11	Boys' diary, Vol. XI	1 vol.	1905-1907
D/Q 49/F3/a12	Boys' diary, Vol. XII	1 vol.	1908-1909
D/Q 49/F3/a13	Boys' diary, Vol. XIII	1 vol.	1909-1910
D/Q 49/F3/a14	Boys' diary, Vol. XIV	1 vol.	1910-1911
D/Q 49/F3/a15	Diary of the Literary Society Vol. XV	1 vol.	1911-1912
D/Q 49/F3/a16	Boys' diary of Senior Literary Society Vol. XVI	1 vol.	1912-1914

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/F3	<u>Diaries, contd.</u>		
D/Q 49/F3/a17	Boys' diary of Senior Literary Society Vol. XVII. Includes detailed report of the billeting of 350 men of the 6th North and South Staffordshire regiments for three months in the Friends' School, Saffron Walden, from 9 Dec. 1914 to 1 Mar. 1915.	1 vol.	1914-1916
D/Q 49/F3/a18	Boys' diary of Senior Literary Society, Vol. XVIII	1 vol.	1916-1918
D/Q 49/F3/a19	Boys' diary of Senior Literary Society, Vol. XIX Includes report on fire at Friends' School, November 1919.	1 vol.	1918-1921
D/Q 49/F3/a20	Senior Literary diary, Vol. XX	1 vol.	1921-1924
D/Q 49/F3/a21	Literary Society diary, Vol. XXI	1 vol.	1924-1927
D/Q 49/F3/a22	Senior Literary Society diary, Vol. XXII	1 vol.	1927-1929
D/Q 49/F3/a23	Senior Literary Society diary, Vol. XXIII	1 vol.	1929-1931
D/Q 49/F3/a24	Senior Literary Society diary, Vol. XXIV	1 vol.	1931-1932
D/Q 49/F3/a25	Senior Literary Society diary, Vol. XXV	1 vol.	1932-1934
D/Q 49/F3/a26	Senior Literary Society diary, Vol. XXVI	1 vol.	1934-1935
D/Q 49/F3/a27	Senior Literary Society diary, Vol. XXVII	1 vol.	1935-1936
D/Q 49/F3/a28	Senior Literary Society diary, Vol. XXVIII	1 vol.	1936-1936

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F3</u>	<u>Diaries, contd.</u>		
D/Q 49/F3/b1	Girls' school diary, Vol. I	1 vol.	1889-1893
D/Q 49/F3/b2	Girls' school diary, Vol. II	1 vol.	1893-1895
D/Q 49/F3/b3	Girls' school diary, Vol. III Includes painted illustrations of Autumn flowers by E. J. R.	1 vol.	1896-1898
D/Q 49/F3/b4	Girls' school diary, Vol. IV	1 vol.	1898-1901
D/Q 49/F3/b5	Girls' school diary, Vol. V	1 vol.	1902-1903
D/Q 49/F3/b6	Girls' school diary, Vol. VI	1 vol.	1903-1907
D/Q 49/F3/b7	Girls' school diary, Vol. VII	1 vol.	1907-1909
D/Q 49/F3/b8	Girls' school diary, Vol. VIII	1 vol.	1909-1910
D/Q 49/F3/b9	Missing at cataloguing		
D/Q 49/F3/b10	Girls' Senior Literary Society diary, Vol. X	1 vol.	1911-1914
D/Q 49/F3/b11	Girls' Senior Literary Society diary, Vol. XI	1 vol.	1914-1917
D/Q 49/F3/b12	Girls' Senior Literary Society diary, Vol. XII Reports school's reaction to Armistice, 12 Nov. 1918.	1 vol.	1917-1921
<u>D/Q 49/F4/a</u>	<u>Prize essays</u>		
	Prize essays illuminated with photographs and sketches. Manuscripts bound into volumes.		
D/Q 49/F4/a1		1 vol.	1904-1907
D/Q 49/F4/a2		1 vol.	1907-1910
D/Q 49/F4/a3		1 vol.	1910-1913
D/Q 49/F4/a4		1 vol.	1914-1916

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F4/a</u>	<u>Prize essays, contd.</u>		
D/Q 49/F4/a5		1 vol.	1917-1919
D/Q 49/F4/a6		1 vol.	1920-1922
D/Q 49/F4/a7		1 vol.	1923-1926
<u>D/Q 49/F5/a1</u>	<u>Walden in Story. Contains five essays read at the annual meeting of the Literary Society. Printed. Published by the Friends' School Literary Society.</u>	1 vol.	1909
<u>D/Q 49/F6</u>	<u>Junior Literary Society</u>		
D/Q 49/F6/a1	Minutes	Vol. I	1 vol. 1906-1909
D/Q 49/F6/a2	Minutes	Vol. II	1 vol. 1909-1910
D/Q 49/F6/a3	Minutes	Vol. III	1 vol. 1913-1916
D/Q 49/F6/a4	Minutes	Vol. IV	1 vol. 1916-1919
D/Q 49/F6/a5	Minutes	Vol. V	1 vol. 1919-1922
D/Q 49/F6/a6	Minutes	Vol. VI	1 vol. 1922-1927
D/Q 49/F6/a7	Minutes	Vol. VII	1 vol. 1927-1929
D/Q 49/F6/a8	Minutes	Vol. VIII	1 vol. 1929-1933
	<u>Junior Literary and Natural History Society</u>		
D/Q 49/F6/b1	Boys' diary, Vol. I		1 vol. 1905-1907
D/Q 49/F6/b2	Boys' diary, Vol. II Includes photographs of Lower School.		1 vol. 1908-1910
D/Q 49/F6/b3	Boys' diary. Vol. III		1 vol. 1910-1913
D/Q 49/F6/b4	Boys' diary, Vol. IV		1 vol. 1913-1917

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F6</u>	<u>Junior Literary and Natural History Society, contd.</u>		
D/Q 49/F6/b5	Boys' diary, Vol. V	1 vol.	1917-1920
D/Q 49/F6/b6	Boys' diary, Vol. VI	1 vol.	1920-1923
D/Q 49/F6/b7	Boys' diary, Vol. VII	1 vol.	1923-1927
D/Q 49/F6/b8	Boys' diary, Vol. VIII	1 vol.	1927-1933
D/Q 49/F6/c1	Girls' diary, Vol. I	1 vol.	1910-1914
D/Q 49/F6/c2	Girls' diary, Vol. II	1 vol.	1914-1918
D/Q 49/F6/c3	Girls' diary, Vol. III	1 vol.	1918-1921
D/Q 49/F6/c4	Girls' diary, Vol. IV	1 vol.	1921-1925
D/Q 49/F6/c5	Girls' diary, Vol. V	1 vol.	1925-1929
D/Q 49/F6/c6	Girls' diary, Vol. VI	1 vol.	1929-1932
D/Q 49/F6/c7	Girls' diary, Vol. VII	1 vol.	1932-1936
<u>D/Q 49/F7</u>	<u>Fourth Form or Middle Literary Society</u>		
D/Q 49/F7/a1	Minutes Vol. I	1 vol.	1908-1910
D/Q 49/F7/a2	Minutes Vol. II	1 vol.	1910-1913
D/Q 49/F7/a3	Minutes Vol. III	1 vol.	1913-1914
D/Q 49/F7/a4	Minutes Vol. IV	1 vol.	1914-1917
D/Q 49/F7/a5	Minutes Vol. V	1 vol.	1917-1919
D/Q 49/F7/a6	Minutes Vol. VI	1 vol.	1920-1924
D/Q 49/F7/a7	Minutes Vol. VII	1 vol.	1924-1931
D/Q 49/F7/a8	Minutes Vol. VIII	1 vol.	1931-1938
D/Q 49/F7/a9	Minutes	1 vol.	1938-1944
D/Q 49/F7/a10	Minutes	1 vol.	1944-1945

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F7</u>	<u>Fourth Form or Middle Literary Society</u>		
D/Q 49/F7/b1	Diary Vol. I	1 vol.	1908-1910
D/Q 49/F7/b2	Diary Vol. II	1 vol.	1911-1913
D/Q 49/F7/b3	Diary Vol. III	1 vol.	1913-1916
D/Q 49/F7/b4	Diary Vol. IV	1 vol.	1916-1918
D/Q 49/F7/b5	Diary Vol. V	1 vol.	1918-1920
D/Q 49/F7/b6	Diary Vol. VI	1 vol.	1920-1922
D/Q 49/F7/b7	Diary Vol. VII	1 vol.	1922-1924
D/Q 49/F7/b8	Missing at cataloguing		
D/Q 49/F7/b9	Diary Vol. IX	1 vol.	1926-1928
D/Q 49/F7/b10	Diary Vol. X	1 vol.	1928-1929
D/Q 49/F7/b11	Diary Vol. XI	1 vol.	1929-1931
D/Q 49/F7/b12	Diary Vol. XIIIA	1 vol.	1931-1932
D/Q 49/F7/b13	Diary Vol. XIIB	1 vol.	1932-1933
D/Q 49/F7/b14	Diary Vol. XIII	1 vol.	1933-1934
D/Q 49/F7/b15	Diary Vol. XIV	1 vol.	1934-1935
D/Q 49/F7/b16	Diary Vol. XV	1 vol.	1935-1938
D/Q 49/F7/b17	Diary Vol. XVI	1 vol.	1938-1941
D/Q 49/F7/b18	Diary Vol. XVII	1 vol.	1941-1943
D/Q 49/F7/b19	Diary Vol. XVIII	1 vol.	1943-1945
D/Q 49/F7/b20	Diary	1 vol.	1945

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/F8	<u>Natural History Society</u>		
D/Q 49/F8/a1	Minutes. Girls' Natural History Society	1 vol.	1906-1909
D/Q 49/F8/a2	Minutes. Girls' Natural History Society	1 vol.	1909-1910
D/Q 49/F8/a3	Minutes. Boys' Natural History Society. Boys and girls societies combined in 1909	1 vol.	1908-1913
D/Q 49/F8/a4	Minutes	1 vol.	1913-1920
D/Q 49/F8/a5	Minutes	1 vol.	1920-1925
D/Q 49/F8/a6	Minutes	1 vol.	1925-1932
D/Q 49/F8/a7	Minutes of Senior Natural History Society	1 vol.	1932-1943
D/Q 49/F8/b1	Diary	1 vol.	1923-1927
D/Q 49/F8/b2	Diary	1 vol.	1930-1937
D/Q 49/F8/c1	Current events reports.	1 vol.	1924-1928
D/Q 49/F8/c2	Current events reports.	1 vol.	1930-1936
	<u>Junior Natural History Society</u>		
D/Q 49/F8/d1	Minutes	1 vol.	1931-1933
D/Q 49/F8/d2	Diary	1 vol.	1932-1933
D/Q 49/F8/d3	Reports on current events	1 vol.	1931-1935
	<u>Miscellaneous</u>		
D/Q 49/F8/e1	Natural History and Archaeological Society excursion reports. Includes photographs. Loose index.	1 vol.	1921-1936
D/Q 49/F8/e2	Manuscript copies of papers read to the Society.	10	c1930

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/F9</u>	<u>Archaeological Society</u>		
	Illustrated notebooks compiled by Saffron Walden scholar Henry Skelton, 1908-1914. Includes photographs, post-cards and sketches of heraldry, brasses and architectural features observed during school excursions.		
D/Q 49/F9/a1		1 vol.	1909-1914
D/Q 49/F9/a2	Vol. I	1 vol.	1910
D/Q 49/F9/a3	Vol. II. Indexed.	1 vol.	1910
D/Q 49/F9/a4	Book 1. Indexed.	1 vol.	1911
D/Q 49/F9/a5	Book 2. Indexed.	1 vol.	1911
D/Q 49/F9/a6	Book 1. Indexed.	1 vol.	1912
D/Q 49/F9/a7	Book 2. Indexed.	1 vol.	1912
D/Q 49/F9/a8	Book 1. Indexed.	1 vol.	1913
D/Q 49/F9/a9	Book 2. Indexed.	1 vol.	1913
D/Q 49/F9/a10	Book 3. Indexed.	1 vol.	1913
D/Q 49/F9/a11	A Short History of Saffron Walden.	1 vol.	1913
D/Q 49/F9/a12	Book 1. Indexed.	1 vol.	1914
<u>D/Q 49/F10</u>	<u>Other School Societies</u>		
D/Q 49/F10/a1	Minutes of Missionary Helpers' Union, Form Lower III.	1 vol.	1916-1920
D/Q 49/F10/a2	Minutes of Missionary Helpers' Union, Senior.	1 vol.	1917-1918
D/Q 49/F10/b1	Minutes of Wireless Society.	1 vol.	1923-1925
D/Q 49/F10/d1	Minutes of Boys Reading Club. Vol. 1	1 vol.	1905-1907
D/Q 49/F10/d2	Minutes of Boys Reading Club. Vol. II	1 vol.	1908-1918
D/Q 49/F10/d3	Minutes of Boys Reading Club. Vol. III	1 vol.	1918-1927

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Dates
<u>D/Q 49/G</u>	<u>School Magazines</u>		
<u>D/Q 49/G1/</u>	<u>Croydon School Magazines</u>		
D/Q 49/G1/a1	The Monthly Packet, no., 3	1	1830
D/Q 49/G1/a2	The Miscellaneous Instructor, nos. 1-14	1	c1836
<u>D/Q 49/G1/a3</u>	<u>The Croydon School Monthly Magazine</u> Vol. 1, nos. 1-12. Contains collection of essays in prose and verse. Indexed. Printed.	1	1846-1847
D/Q 49/G1/a4	The Schoolboys Magazine New Series No. II-V	1	1851
D/Q 49/G1/a5	The Monthly Gleaner, nos. 1-6 Includes ink drawings.	1 vol.	1855-1856
D/Q 49/G1/a6	The Monthly Gleaner, second series, nos. 1-6. Includes ink and painted illustrations.	1 vvol.	1856
D/Q 49/G1/a7	The Echo. Illustrated and indexed. (i) Edited, written and produced by Irwin and Joseph Radley, 1863- 1866 (ii) New series, no. 1, 1866-1869	2 vols.	1863-1866; 1866-1869
D/Q 49/G1/a8	The Friends' School Manuscript Magazine. Edited by B. Pierce and F.B. Farrington. Weekly. Indexed.	6 vols.	1875

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/G2	<u>Inter-schools Magazines</u>		
	Magazines common to Friends' Schools in England, Ireland and Tasmania.		
D/Q 49/G2/a1	<u>The Natural History Journal and School Reporter.</u> Vol. 22. Indexed, printed and bound.	1 vol.	1898
D/Q 49/G2/a2-7	Games supplements to the above.	6	1898
D/Q 49/G2/b	<u>Past and Present</u> Successor to the Natural History Journal. New series. Printed. Indexed annually from 1904.		
D/Q 49/G2/b1	Vol. 24, nos. 7-12. Bound	1 vol.	1901
D/Q 49/G2/b2-45	Vol. 23. Incomplete set.	44	1900-1909
D/Q 49/G2/c	<u>The Schools Journal</u> Indexed. Printed		
D/Q 49/G2/c1-5	Vol. 1, nos. 1-5 No. 2 contains article on Saffron Walden School, 1702-1920, written by C. Brightwen Rowntree.	5	1919-1921
D/Q 49/G2/c6-8	Vol. II, no. 1-3	3	1922-1924
D/Q 49/G3	<u>Friends' School, Saffron Walden Magazines</u>		
D/Q 49/G3/a1-12	<u>The Waldonian</u> , newsheet nos. 1-12	13	1906-1908

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/G3/c	<u>The Avenue</u> The official school magazine, commenced in 1910, and produced by a committee of staff and scholars.		
D/Q 49/G3/c1	Vol. I, nos. 1-3. Contains "Walden in Story" compiled by the Literary Society, 1909	1 vol.	1910
D/Q 49/G3/c2	Vol. II, nos. 4-6	1 vol.	1911
D/Q 49/G3/c3	Vol. III, nos. 7-9	1 vol.	1912
D/Q 49/G3/c4	Vol. IV, nos. 10-12	1 vol.	1913
D/Q 49/G3/c5	Vols. V and VI, nos. 13-18	1 vol.	1914-1915
D/Q 49/G3/c6	Vol. VII, nos. 19-21	1 vol.	1916
D/Q 49/G3/c7	Vol. VIII, nos. 22-24	1 vol.	1917
D/Q 49/G3/c8	Vol. IX, nos. 25-30	1 vol.	1918-1919
D/Q 49/G3/c9	Vol. X, nos. 31-36	1 vol.	1920-1921
D/Q 49/G3/c10	Vol. XI, nos. 37-42	1 vol.	1922-1923
D/Q 49/G3/c11	Vols. XV and XVI, nos. 43-48	1 vol.	1924-1925
D/Q 49/G3/c12	Vols. XVII and XVIII, nos. 49-54	1 vol.	1926-1927
D/Q 49/G3/c13	Vol. XVIII, nos. 55-60	1 vol.	1928-1929
D/Q 49/G3/c14	Vols. XVIII and XXII, nos. 61-66	1 vol.	1930-1931
D/Q 49/G3/c15	Vols. XXIII and XXIV, nos. 67-72	1 vol.	1932-1933
D/Q 49/G3/c16	Vols. XXV and XXVI, nos. 73-78	1 vol.	1934-1935
D/Q 49/G4/a1	Minute book of School Magazine Editorial Staff. Vol. 1, "The Avenue", 1909-1918	1 vol.	1909-1918

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/I</u>	<u>Miscellaneous</u>		
<u>D/Q 49/I1</u>	<u>Medical</u>		
D/Q 49/I1/a1	Medical register Contains name, date and nature of complaint, surgeon's report, treatment, diet and recovery.	1 vol.	1834-1852
D/Q 49/I1/a2	Boys register of heights and weights.	1 vol.	1902-1913
D/Q 49/I1/a3	Printed forms containing manuscript entries of scholars height and weight over the periods : 1919-21, 1925-1927.	8	1919-1921; 1925-1927
D/Q 49/I1/b1	Papers relating to influenza and pneumonia epidemics in March 1919. Includes medical temperature charts.	1 folder	1919
D/Q 49/I1/b2	Reports of Medical Officers to School's governing committee.	1 folder	1920-1938
D/Q 49/I1/c1	Sanatorium Admissions (Boys) Register. Contains name, complaint, dates of admission and discharge. Includes domestic wages 1940; staff weight charts 1937, 1940-1.	1 vol.	1929-1955
D/Q 49/I1/c2	Sanatorium Admissions (Girls) Register. Contains name, complaint, dates of admission and discharge.	1 vol.	1929-1955
<u>D/Q 49/I2</u>	<u>Miscellaneous papers</u>		
D/Q 49/I2/a1	Papers relating to Croydon School: (1) insurance policy of the Imperial Insurance Company for the property and contents of the Friends' School in St. John Street, Islington, 1823; (2) list of teachers, 1825-1850; (3) two papers relating to Bills of Admission, 1826, 1835; (4) lists of children who attended school between 1839-1844; (5) various papers concerning church rates and rent charges, 1840-1847;	1 file	1825-c1945

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
D/Q 49/I2	<u>Miscellaneous papers, contd.</u>		
D/Q 49/I2/a1	(6) leaflet on training of female teachers in the Society of Friends, 1870-1871;		
	(7) receipts for two clocks, one removed from Croydon School to Saffron Walden School and the other to replace the clock at Croydon, 1872, 1887;		
	(8) letter to Edward F. Brady, refers to examination of children, 1835;		
	(9) personal memo from Joseph Fuller Radley concerning his father Joseph Radley (1847-1850), 1927;		
	(10) remarks compiled for the consideration of those teaching at Croydon School, 1827;		
	(11) letter from Albert J. Edmunds referring to subjects taught in 1871 and 1872, 1927;		
	(12) two membership cards of Croydon Total Abstinence Association, 1871 and 1878;		
	(13) particulars and conditions of sale of Croydon School, 1879;		
	(14) newspaper cutting showing destruction of Croydon School, after wartime bombing, c1945;		
	(15) note on work required of Croydon School governess, n.d.;		
	(16) rough plan of Croydon School, n.d.		
D/Q 49/I2/a2	Papers concerning the requisitioning of the Saffron Walden Friends' School by the War Office for billeting the military during the First World War, from 9 Dec. 1914 to 2 April, 1915. Includes: communication with military authorities; correspondence concerning vacancy for history master, 1915.	1 file	1914-1916

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/I2</u>	<u>Miscellaneous papers, contd.</u>		
D/Q 49/I2/a3	Papers and literature concerning rationing.	1 file	1915-1920
<u>D/Q 49/I3</u>	<u>History of the School and related printed material</u>		
D/Q 49/I3/a1	<u>The London Friends' Meetings: showing the rise of the Society of Friends in London</u>  Contains details of London (a) meeting houses, (b) burial grounds, (c) workhouses, (d) schools. Compiled by William Beck and T. Frederick Ball.	1	1869
D/Q 49/I3/a2	<u>Education in the Society of Friends</u> Contains papers read at meetings of the Friends' Educational Society from 1838-1856. Second edition.	1	1871
D/Q 49/I3/a3	<u>Annual Monitor, 1895</u> Contains obituary of the members of the Society of Friends in Gt. Britain and Ireland for the year 1894.	1	1894
D/Q 49/I3/a4	<u>Saffron Walden School : 'A Sketch of Two Hundred Years' Bicentenary publication written by JBC [probably James B. Crosfield].</u>	1	c1902
D/Q 49/I3/a5	<u>Unbroken Community : The Story of the Friends' School, Saffron Walden, 1702-1952</u> by David W. Bolam.	1	1952
D/Q 49/I3/a6	<u>Friends' School : A hundred years at Saffron Walden, 1879-1979</u> by John C. Woods.	1	1979

## ESSEX RECORD OFFICE

D/Q 49

## CHARITY RECORDS

## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/I3</u>	<u>History of the School and related printed material, contd.</u>		
D/Q 49/I3/a7	<u>The Journal of the Friends' Historical Society. Vol. 52 No. 4</u> Contains article 'Clerkenwell in the Eighteenth Century : A Study in Quaker Attitudes in Education' by Jennie Ellinor.	1	1971

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## FRIENDS' SCHOOL, SAFFRON WALDEN

Reference	Description	No.	Date
<u>D/Q 49/J</u>	<u>Old Scholars' Association</u>		
D/Q 49/J1/a1	Minutes	1 vol.	1869-1888
D/Q 49/J1/a2	Minutes	1 vol.	1894-1913
D/Q 49/J1/a3	Minutes	1 vol.	1913-1939
<u>D/Q 49/J2</u>	<u>Accounts</u>		
D/Q 49/J2/a1	Subscription list, alphabetical order	1 vol.	1893-1912
D/Q 49/J2/a2	Subscription list, chronological order	1 vol.	1912-1919
D/Q 49/J2/a3	Cash book	1 vol.	1906-1913
<u>D/Q 49/J3</u>	<u>Reports</u>		
D/Q 49/J3/a1-9	Annual reports of the Croydon and Saffron Walden Old Scholars' Association. Includes personal details and photographs of old scholars and members of staff. Indexed. Printed and bound.	9 vols.	1894-1938